

Aylesford Parish Council

Finance Advisory Sub Committee

Minutes of the Meeting held in the Aylesford Parish Council Office, Aylesford on Tuesday 21 February 2023

Present: Councillor Balcombe (Chairman) and Councillors, Ms Dorrington, Mrs Eves, Mrs Gadd, Gledhill, Ludlow, Mrs Ogun, Ms Oyewusi, Rillie, Sharp, Shelley, Smith, Sullivan and Walker.

In Attendance: Melanie Randall (Clerk)

Apologies: Councillors Beadle, Fuller and Winnett.

1. Apologies for Absence

Apologies of Absence from Councillors Beadle, Fuller and Winnett, were received, and the reason for absence agreed.

2. Declarations of Interest

There were no declarations of interest additional to those contained in the Register of Members Interests.

3. Minutes of the last meeting held on 24 January 2023

It was **Agreed** that the Minutes of the meeting held on 24 January 2023 be approved as a correct record and signed.

4. Grant Requests

There were no requests received.

5. S:137 Donation Requests

There were no requests received.

6. Financial Budget Comparison

It was **Agreed** to note the Financial Budget Comparison.

7. Statement of Internal Control

The Clerk submitted the Statement of Internal Control to the Sub Committee for the year ended 31 March 2023. It was **Agreed** to recommend to the Policy & Resources Committee that the attached Statement of Internal Control for the year ending 31 March 2022 be recommended to Council for approval.

8. Appointment of Internal Auditor 2023/24

The Clerk informed the Council that it needed to appoint the Internal Auditor for the 2023/24 financial year. It was **Agreed** to appoint the KCC Internal Audit service for 2023/24 at an annual cost of £1,104, this is for two visits at 1.5 days per visit at £368 per day. **Closed**

9. Any Other Correspondence

The Clerk informed the committee that a Thank You letter had been received from the Kent Air Ambulance for the recent donation of £100 in lieu of sending Christmas Cards.

10. Duration of Meeting

8.36pm to 8.40pm.